

**Quality and Productivity Commission Meeting
Minutes of August 22, 2016**



PRESENT:

Rodney Gibson
Charles Bakaly
Viggo Butler
Jacki Bacharach
Evelyn Gutierrez
Nancy Harris

Jaclyn Tilley Hill
Shawn Landres
Huasha Liu
Kumar Menon
Edward McIntyre
Will Wright

**County of Los Angeles
Quality and Productivity
Commission**

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ABSENT:

Walter Allen, III
Lisa Korbato
Bud Treece

Joe Wetzler
William Waddell

Chair

Rodney C. Gibson, Ph.D.

1st Vice-Chair

Nancy G. Harris

2nd Vice-Chair

Jacki Bacharach

Chair Emeritus

Jaclyn Tilley Hill

Immediate Past Chair

Edward T. McIntyre

CALL TO ORDER

The Chair called the regular meeting of the Quality and Productivity Commission to order at 10:05 a.m. in Room 743 of the Kenneth Hahn Hall of Administration.

APPROVAL OF THE MINUTES OF JULY 25, 2016

On motion of Commissioner Harris, seconded by Commissioner McIntyre, the minutes of July 25, 2016 were unanimously approved.

ACTION ON RECOMMENDATIONS OF PRODUCTIVITY INVESTMENT BOARD FOR PROPOSALS SUBMITTED FOR 1ST QUARTER OF FISCAL 2016-2017

Commissioner Landres reported there were four proposals heard at the PIB meeting. After hearing all of them first, due to the budget situation, they made recommendations that are before the Commission today. Item 17.3 (Sheriff – Coveted Testing Program Enhancement Project) was discussed and tabled – no further action was taken. Item 17.4 (Sheriff – All Electric Patrol Vehicle Pilot), the request for funding was withdrawn, but there is a request for action on the part of the Commission.

Although the Commission can vote on each of the projects, it is predicated on the understanding that the Commission is spending its budget for the remaining fiscal year (\$192,568). If there are amendments Commissioners wish to propose today, the two items will need to be tabled and discussed after all projects are discussed. The PIB made specific levels of recommendations because they intended to use up all the available funds for the fiscal year.

Walter Allen, III
Charles G. Bakaly, Jr.
Viggo Butler
Evelyn M. Gutierrez
Lisa Korbato
J. Shawn Landres, Ph.D.
Huasha Liu
Bud Treece
William C. Waddell, DBA
Joseph P. Wetzler
Will Wright

Executive Director

Victoria Pipkin-Lane

Program Manager

Mary E. Savinar

Program Support

Laura Perez



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effective and caring service"***

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17.1 – Human Resources, Career PathFinder, \$150,000 grant. (PIB Recommendation: Approve \$125,000 grant).

Lisa Garrett, Theresa Tran, Stanley Yen, Paul Canning, and David Miller were available to answer questions.

Commissioner McIntyre introduced the project. The Career PathFinder is an online, interactive tool for exploring the actual career paths taken by County of Los Angeles employees. The tool is based on County career paths from over 250,000 employee records collected over the past 30 years. It will enable the County to develop career ladders and training programs. Current and prospective employees will be able to make informed decisions about guiding their own careers and to build individualized career plans. It will also help foster the community's knowledge about County careers.

After discussion, the project was tabled.

17.2 – Health Agency, Building a Model for Diabetes Prevention and Control, \$409,000 grant. (PIB Recommendation: Approve \$67,568 grant).

Dr. Mitchell Katz, Dr. Robin Kay, Catherine Mak, Gerardo Pinedo, Dr. Janina Morrison, Rosa Soto, Kumar Menon, Lisa Finkelstein, and Dr. Tony Quo were available to answer questions.

Commissioner Landres introduced the project. The grant will allow the Health Agency departments to implement a program to avoid the onset of costly health complications associated with uncontrolled diabetes, and to prevent the development of diabetes among those of highest risk for the disease. The proposed program is collaboration between the three departments under the Health Agency, the Wellness Center, the American Diabetes Association, and the YMCA of Metropolitan Los Angeles.

After discussion, the project was tabled.

17.3 – Sheriff, Coveted Testing Program Enhancement Project, \$409,000 grant (PIB discussed and tabled item. No further action)

Commissioner Landres reported that this grant would have allowed the department to contract with a Test Developer who would conduct a top-down review of existing internal selection processes, reconvene subject matter experts, incorporate industry best practices, and streamline and enhance the testing process. These tests have a particular shelf life that is coming to an end. To bring the test to current standards, the Sheriff's brought this proposal. Over the course of discussion, the PIB found out it is pending supplemental approval. Because it was pending in supplemental and subject of a previous consent decree, this was not necessarily the best fit for QPC's investments. Therefore, the item was tabled and no further action taken.

17.4 – Sheriff, *All Electric Patrol Vehicle Pilot*, \$160,980 grant (LASD withdrew request for funding and instead asked for letter of support from the commission. PIB discussed the project, expressed its support for the pilot and recommended sending a letter of support).

Commissioner Butler reported that the Sheriff had come before the Commission previously regarding this project. They withdrew this request for funding because Tesla agreed to purchase the vehicle and charging areas. Essentially, the department is getting the program for free. The department only asked the Commission to provide a letter of support. The PIB agreed to support the project with a letter and gave staff direction on what the letter should say. Staff will draft the letter and once approved by the Executive Committee, will be sent to the Sheriff.

FINAL RECOMMENDATION

Commissioner Landres said the motion before the Commission, brought by the PIB Committee, is to fund the Department of Human Resources, Project 17.1, with a \$125,000 grant, the Health Agency, Project 17.2, with a \$67,568 grant, and a letter of support for the Sheriff's Department, Project 17.4. The motion was seconded by Commissioner Bacharach.

Commissioner Butler amended the motion to read that the \$125,000 grant to the Department of Human Resources (17.1) be changed to a \$125,000 Venture Loan with the terms to be concluded by staff in accordance with the PIF guidelines. Projects 17.2 and 17.4 will remain the same. Commissioner Bacharach seconded the amendment.

The amended motion was approved by the following vote:

Ayes: Commissioners Bacharach, Butler, Landres, Harris, Gibson, McIntyre, Bakaly, Liu, Hill, and Wright
No's: Commissioner Gutierrez
Abstain: None

CHAIR'S REPORT

Chair Gibson gave the following report:

- Met with CEO Sachi Hamai on supplemental. Unfortunately, the budget is under increased scrutiny this year. She has, however, committed funding to the Commission. Jim Jones, COO, recently contacted the Commission and informed that \$3 million remains in the supplemental budget for the PIF; however, nothing is guaranteed. They will continue to keep the Commission posted. Will try to set up another meeting with Sachi in the near future.
- Four Commissioners are appointed by the board. It would be helpful to mention to their respective Supervisors to support the supplemental for the PIF
- The final department visit will be to the Alternate Public Defender on Wednesday, August 24. Hope all the Commissioners can attend

PRODUCTIVITY MANAGERS' NETWORK (PMN) CHAIR'S REPORT

Kumar Menon, Chair of the PMN, gave the following report:

- The PMN held its "Evaluation at the Marina" on August 3, 2016, at Burton Chace Community Center in Marina del Rey. There were 45 managers, representing 30 departments, three Commissioners and staff. The managers read and evaluated 62 PQA entries
- A big thank you to Commissioner Evelyn Gutierrez for generously subsidizing the cost of the Panda Express lunch which was appreciated by all
- The following entries were recognized for their Creative Title:
 - Avatar Assistance for Traffic Web Page– Superior Court
 - Buyer Beware – Regional Planning
 - Wags to Riches, a Tail of the Healthy Pet Expo – Public Health and collaborators
 - Staying Alive, CPR Anytime – Fire
- Honorable Mentions for Creative Titles included:
 - Going Once, Going Twice, Sold! - Treasurer and Tax Collector;
 - Lights, Camera, Action - Public Health
 - Beyond Spanglish – Regional Planning

EXECUTIVE DIRECTOR'S REPORT

Executive Director Victoria Pipkin-Lane reported the following:

- Camille Townsend has joined the Executive Office as Assistant Executive Officer, replacing Avianna Uribe, who has moved on to the CEO – Service Integration Branch
- Staff is completing an extensive list of trainings required by the Executive Office. Two staff members will serve as Pollworkers for the November 8 Presidential election under the County's Employee Pollworker Program
- In the process of updating the QPC historical files. Will begin in the Fall, after the PQA season is complete

DEPARTMENT VISIT REPORTS

Commissioner Hill reported that two brief reports will be given today. Reports from each of the visits are in today's meeting packet. The last department visit will be to the Alternate Public Defender on Wednesday, August 24.

Registrar-Recorder/County Clerk

Commissioner Hill reported the following:

- It was a great visit and all is going well. Refer to department visit report

Sheriff's Department

Executive Director Victoria Pipkin-Lane reported the following:

- The Commission is supportive of the Sheriff's effort to secure body cameras. The Commission was able to provide the department with some important information they had not thought about in terms of the architecture of the body camera technology and the route they go. Commissioner Gibson suggested that they take a look at the architecture and equipment. The Sheriff was very thankful
- The department is doing a lot regarding human trafficking
- The Sheriff is supportive of the Commission and looks forward to working with Commissioners

CCJCC REPORT

Commissioner McIntyre reported that there were several presentations on taking parks back and gang intervention. One presentation was from an emergency room physician from County USC and he spoke about firearm injuries and deaths. He gave very interesting statistical data. \$170 billion has been spent on firearm injuries.

OPEN DISCUSSION

Commissioner Bacharach would like Commission staff to ask County Counsel if a summary of the PIB meeting can be provided to the full Commission before they vote on PIB proposals. Staff will check with County Counsel and report back to the Commission.

PUBLIC COMMENT

None

MATTERS NOT POSTED ON THE AGENDA

None

ADJOURNMENT

On motion by Commissioner McIntyre, seconded by Commissioner Bakaly, the meeting adjourned at 12:17 p.m.

NEXT MEETING

The next full Commission meeting will be on Monday, October 24, 2016, 10:00 a.m., in Room 743, at the Kenneth Hahn Hall of Administration.